

LA COUNTY LIBRARY COMMISSION



"Enriching Lives"

Wednesday, July 17, 2024
10:00 am – 11:30 pm

Paramount Library
16254 Colorado Ave
Paramount, CA 90723



As members of the Library Commission have requested this meeting be made accessible via video conference, the following satellite locations will be also available to the public:

Sunkist Library
840 N Puente Ave
La Puente, CA 91746

West Hollywood Library
625 N San Vicente Blvd
West Hollywood, CA 90069

AGENDA

1. **Call to Order and Pledge of Allegiance**
2. **Roll Call**
3. **Minutes**
Approval of minutes from the regular meetings on March 20, 2024.
4. **Library Commission 2024 Election**
The Ad Hoc Nominating Committee recommends voting on the 2024-2025 Election of Officers. Appointments to take effect immediately after the July 17, 2024, meeting.
5. **Library Commission 2023-24 Annual Report**
Jim Allen, Chair of the Annual Report Ad Hoc Committee, will provide an update on preparation of the Commission's 2023-24 Annual Report.
6. **Bylaws/Ordinance Ad Hoc Committee Update**
Jim Allen, Chair of the Bylaws and Ordinance Revision Ad Hoc Committee, will provide an update on the committee's efforts to revise the Library Commission bylaws and put forth an ordinance.
7. **2022-23 Commission Goals and Objectives – Final Reports**
Subcommittee Chairs will provide a final update on their respective subcommittees toward their goals and objectives:
 - a. Commission Benchmarking
 - b. Education & Community Needs
 - c. Legislative Advocacy
 - d. Philanthropy

8. 2024-25 Commission Goals and Objectives

Commissioners will reestablish subcommittees, identify subcommittee chairs, define goals, and set objectives for 2024-25.

9. Public Comment *(Limited to 3 minutes per speaker.)*

Opportunity for members of the public to address the Library Commission items of interest within the jurisdiction of the Library Commission.

Those who wish to provide public comment, may also provide written public comment via email to librarycommission@library.lacounty.gov. Deadline to submit written public comment is Tuesday, July 16, 2024, by 5:00 pm. Please include the agenda item and meeting date in your correspondence. All correspondence received shall become part of the official record.

10. Commissioner Comments, Announcements, or New Business

Matters not posted on the agenda, to be discussed and (if requested), placed on the agenda for action at a future Commission meeting, or matters requiring immediate action because of an emergency or when need to act arose after posting the agenda.

11. Adjournment***Upcoming Meetings:***

Wednesday, September 18, 2024
10:00 a.m. – 12:00 p.m.
Rosemead Library

Wednesday, November 20, 2024
10:00 a.m. – 12:00 p.m.
Norwalk Library

Accommodations: For ADA accommodations, such as a sign language interpreter or materials in an alternative format, call (562) 940-8462 (voice) or (562) 940-8477 (TTY), Monday - Thursday, 8 am - 5 pm, at least 6 days prior to the meeting date.

Supporting Documentation: Documents distributed to the Commission for this meeting will be made available for public inspection at the meeting location and satellite locations. Supporting documentation is available by appointment at Lawndale Library located at 14615 Burin Ave, Lawndale, California 90260, and may also be accessible on the LA County Library Commission website at lacountylibrary.org/library-commission. To make arrangements, please contact librarycommission@library.lacounty.gov.



LA COUNTY LIBRARY COMMISSION

Wednesday, July 17, 2024

10:00 a.m. – 11:30 a.m.

Primary Location: Paramount Library

Satellite Locations: Sunkist Library and West Hollywood Library



REGULAR MEETING MINUTES

Call to Order, Pledge of Allegiance, and Roll Call

Chair Corey Calaycay called the meeting to order at 10:05 a.m. and began with the Pledge of Allegiance. Roll call was initiated, and quorum was met.

Commissioners in Attendance: (13) Angelita Medina, Celeste Rodriguez, Corey Calaycay, David Lesser, James Allen, Jose Luis Solache, Kim Ting Yu, Lisa Cleri Reale, Mary Mendoza, Nicole Payton, Rick Crosby, Ruth Low, Steve Croft. (13)

Library Staff in Attendance: (2) Estella Norris, Sara Keating

Guests in Attendance: None

Minutes

A motion to approve the minutes from the regular meetings on March 20, 2024, and May 15, 2024, was made by Commissioner Croft and seconded by Commissioner Low. The motion was unanimously approved.

Library Commission 2024 Election

Vice Chair Allen reported that Corey Calaycay was the only nomination received by the Ad Hoc Nominating Committee. He re-opened nominations for the positions of Vice Chair and Secretary. A motion was made by Commissioner Croft and seconded by Commissioner Cleri Reale to nominate Jim Allen as Vice Chair of the Commission. A motion was made by Commissioner Allen and seconded by Commissioner Lesser to nominate Lisa Cleri Reale as Secretary as she has returned to the Commission and served as Secretary in the past. Chair Calaycay thanked Commissioner Lowe for pinch-hitting with the minutes during the vacancy of the Secretary position and he suggested adding Commissioner Lowe as Vice Secretary. This amendment was approved by Commissioners Allen and Lesser who made the original motion.

A motion was made by Commissioner Solache and seconded by Commissioner Lesser to accept all the nominations. The motion was unanimously approved. Vice Chair Allen thanked his committee members.

Chair Announcement

Chair Calaycay announced that Commissioners Solache and Rodriguez were elected to the State of CA Legislature and will be leaving the Commission at the end of the year resulting in City Selection openings. City Selection is expected to meet in December/January.

Library Commission Annual Report 2023-24

Vice Chair Allen reported that the Annual Report is due to Commission Services by the end of September. He has formed an Ad Hoc Committee that is working on the content. He asked Commissioner Cleri Reale to join the committee as she had created the reports in prior years and Commissioner Cleri Reale accepted.

Bylaws/Ordinance Ad Hoc Committee Update

Vice Chair and Committee Chair Jim Allen announced that the Sunset Review was completed. He will now work with the Library Director to get the new Ordinance in front of the Board and approved.

2023-24 Commission Goals and Objectives – Final Reports

Chair Calaycay asked each of the Commission Subcommittees to provide final reports of their 2023-24 work/activities.

Commission Benchmarking

- Due to Subcommittee Chair Shih's absence, Commissioner Mendoza reported that this subcommittee's work covered a wide range of issues including the distinction between City and County libraries, clarification of terminology used by different entities, roles of Library Foundations and Commissions in other regions and others. The subcommittee created a list of questions that they posed to various targeted library systems across the country, and they are placing data into a chart that will be shared with the Commission. Over the next year, they will continue to do research on large library systems and to review data about advisory boards in some geographies.

Education and Community Needs

- Chair Calaycay commented that this subcommittee lost the great leadership of former Commissioner Nancy Kuechle as she has resigned from the Commission. Over the last year, former Commissioner Kuechle remained steadfast in urging the Commission to use social media and other tools to share the great work of the Library and she also urged everyone to support the incredible Library programs. Calaycay asked for volunteers to continue the subcommittee's work. Commissioner Crosby volunteered to serve as the new Chair and Commissioner Mendoza offered to join the subcommittee. The subcommittee will convene and bring some thoughts to the September Commission meeting.

Legislative Advocacy

- Subcommittee Chair Medina shared that over the last year, the subcommittee spent a lot of time reaching out to legislators about the Library’s resources. The subcommittee also spent time with library staff assessing program priorities and other funding opportunities. Commissioner Medina added that due to the challenging state budget situation, there were no funding “wins” but there was a great deal of progress in getting more legislators to understand the power of the LA County Library. She ended by saying that the subcommittee is really looking forward to the new year with friends on the Legislature.

Philanthropy

- Commissioner Cleri Reale reiterated that funding of the Library and its many programs and resources is a top priority. Over the last year, the Library Foundation has seen growth thanks to the efforts of many Commissioners who have both given donations and/or connected the Foundation to potential donors. Commissioner Cleri Reale added that the subcommittee will convene before the September meeting to finalize its new priorities and that it will revise and re-circulate the fundraising plan that was created when the subcommittee first began its work. Chair Calaycay added that the Commission needs to ensure that 100% of its members are giving to the Foundation as this is something that other donors look at.

2024-25 Commission Goals and Objectives

All four subcommittees will try to convene before the September Commission meeting to review their 2024-2025 goals and objectives. The Commission engaged in a review of the composition of each subcommittee and Chair Calaycay asked every commissioner to consider serving on a subcommittee.

- **Commission Benchmarking:** Commissioner Shih will serve as Chair with Commissioners Allen, Croft, Mendoza and Williams as members.
- **Education & Community Needs:** Commissioner Crosby will serve as Chair with Commissioners Low, Mendoza, Rodriguez as members.
- **Legislative Advocacy:** Commissioner Medina will serve as Chair with Commissioners Alfaro, Estrada, Payton and Shih as members.
- **Philanthropy:** Commissioner Cleri Reale will serve as Chair with Commissioners Alfaro, Calaycay, Gipson, Lesser, Medina, Payton and Ting Yu as members.

Commissioner Crosby stated that every commissioner should serve on at least one subcommittee and that this should be a goal for the new year. Commissioner Medina added that her subcommittee is heavily dependent on library staff to identify major needs and so they are a major part of the subcommittee’s work.

Public Comment

There was no public comment at any of the meeting locations.

Commissioner Comments, Announcements or New Business

Commissioner Croft acknowledged and thanked the Library staff for the Juneteenth celebration in the City of Lakewood where the Library was a major partner and presented “Story Walk.” He commented that the entire event was nicely done.

Commissioner Cleri Reale shared how grateful she is to be back on the Commission and honored to be an appointee of Supervisor Holly Mitchell. She added that it is a little bittersweet because at the same time, the Commission lost former Commissioner Nancy Kuechle who was an exemplary Commissioner. Chair Calaycay and Commissioner Cleri Reale will work on honoring Kuechle at a future meeting.

Commissioner Mendoza stated that her term ended on April 30th and asked the status. Chair Calaycay stated that she should consider her term extended until she hears otherwise. Sara Keating clarified that those commission seats designated by the City Selection Committee have term limits but it’s the seat that has the term limit not the individual. Chair Calaycay asked everyone to identify potential candidates for the vacant City Selection seats. Keating will send out a list that reflects potential openings. Commissioner Lesser suggested that City Selection could offer satellite locations to make it easier for them to convene and approve candidates for openings. Chair Calaycay suggested that they use Libraries.

Adjournment

Chair Calaycay adjourned the meeting at 10:51 a.m.