



"Enriching Lives"

## LA COUNTY LIBRARY COMMISSION

Wednesday, March 20, 2024  
10:00 am – 12:00 pm

**Hawthorne Library**  
12700 Grevillea Ave  
Hawthorne, CA 90250



As members of the Library Commission have requested this meeting be made accessible via video conference, the following satellite locations will also be available to the public:

**San Fernando Library**  
217 N Maclay Ave  
San Fernando, CA 91340

**Sunkist Library**  
840 N Puente Ave  
La Puente, CA 91746

### AGENDA

1. **Call to Order and Pledge of Allegiance**
2. **New Commissioners**  
Welcome new Library Commissioners, Nicole Payton and Ruth M. Low.
3. **Roll Call**
4. **Minutes**  
Approval of minutes from the regular meeting on January 17, 2024.
5. **Selection of Interim Commission Secretary**  
Recommendation and appointment of interim secretary.
6. **LA County Library Report**  
Skye Patrick, LA County Library Director, will provide a brief update on Library activity.
7. **LA County Library Presentation**  
Samangi Skinner, Executive Services Manager, will provide a brief presentation on the Library's new Strategic Plan.
8. **Commission Goals and Objectives**  
The subcommittee chairs will provide a definitive report on the 2022-23 goals and objectives, and the commission will identify its goals and subcommittees for 2024-25:
  - a. Commission Benchmarking
  - b. Education & Community Needs
  - c. Legislative Advocacy
  - d. Philanthropy

- 9. Library Commission 2023-24 Annual Report**  
Discussion of the 2023-24 Library Commission Annual Report and formation of the Annual Report Ad Hoc Committee to prepare the report by the end of the fiscal year.
- 10. Selection of Nominating Committee Members**  
Discussion and selection of the Commission's 2024 Nominating Ad Hoc Committee Members to initiate the process of selecting nominees and voting on Commission Chair, Vice Chair, and Secretary. Voting will take place in May 2024 and appointments will be effective July 2024.
- 11. Bylaws/Ordinance Ad Hoc Committee Update**  
Jim Allen, Chair of the Bylaws and Ordinance Revision Ad Hoc Committee, will provide an update on the committee's efforts to revise the Library Commission bylaws and put forth an ordinance.
- 12. Public Comment** *(Limited to 3 minutes per speaker.)*  
Opportunity for members of the public to address the Library Commission items of interest within the jurisdiction of the Library Commission.  
  
Those who wish to provide public comment, may also provide written public comment via email to [librarycommission@library.lacounty.gov](mailto:librarycommission@library.lacounty.gov). Deadline to submit written public comment is Tuesday, March 19, 2024, by 5:00 pm. Please include the agenda item and meeting date in your correspondence. All correspondence received shall become part of the official record.
- 13. Commissioner Comments, Announcements, or New Business**  
Matters not posted on the agenda, to be discussed and (if requested), placed on the agenda for action at a future Commission meeting, or matters requiring immediate action because of an emergency or when the need to act arose after posting the agenda.
- 14. Adjournment**

**Upcoming Meetings:**

**Wednesday, May 15, 2024**  
**10:00 a.m. – 12:00 p.m.**  
**Montebello Library**  
Satellites: A C Bilbrew Library &  
San Fernando Library

**Wednesday, July 17, 2024**  
**10:00 a.m. – 12:00 p.m.**  
**West Hollywood Library**  
Satellites: A C Bilbrew Library & Sunkist  
Library

**Accommodations:** For ADA accommodation, such as a sign language interpreter or materials in an alternative format, call (562) 940-8462 (voice) or (562) 940-8477 (TTY), Monday - Thursday, 8 am - 5 pm, at least 6 days prior to the meeting date.

**Supporting Documentation:** Documents distributed to the commission for this meeting will be made available for public inspection at the meeting location and satellite locations. Supporting documentation is available by appointment at Lawndale Library located at 14615 Bruin Ave, Lawndale, California 90260, and may also be accessible on the LA County Library Commission website at [lacountylibrary.org/library-commission](http://lacountylibrary.org/library-commission). To make arrangements, please contact [librarycommission@library.lacounty.gov](mailto:librarycommission@library.lacounty.gov).