



"Enriching Lives"

LA COUNTY LIBRARY COMMISSION VIRTUAL MEETING

DATE: Wednesday, November 16, 2022

TIME: 10:00 am – 12:00 pm



To participate: To attend the virtual meeting using a laptop or desktop computer, click [Virtual Meeting Link](#) to join at the time of the meeting.

Mobile device users will need to install and use the Cisco Webex Meetings application to access the meeting.

Meeting Number: 2468 302 0476, Attendance Password: XnMHmme8p67

To listen only via telephone: Call (213) 306-3065, Access Code: 2468 302 0476

If you are experiencing technical difficulties accessing the meeting, please call 1-888-810-8885 for assistance.

AGENDA

- 1. Call to Order, Pledge of Allegiance, and Roll Call**
- 2. Minutes**
Approval of minutes from the regular meeting on September 21, 2022.
- 3. LA County Library Report**
Skye Patrick, LA County Library Director, will provide a brief update on Library activity.
- 4. Library Budget Presentation**
Grace Reyes, Administrative Deputy, will provide a comprehensive update on the Library's budget.
- 5. 2022-23 Commission Goals and Objectives Reports**
Subcommittee Chairs will provide an update on the efforts of their respective subcommittees toward their goals and objectives:
 - a. Commission Benchmarking
 - b. Education & Community Needs
 - c. Legislative Advocacy
 - d. Philanthropy
- 6. Commissioner Comments/Announcements**
Matters not posted on the agenda, to be discussed and (if requested), placed on the agenda for action at a future meeting of the Commission, or matters requiring immediate action because of an emergency or when need to take action arose subsequent to posting the agenda.

7. New Business

New Business items for the Commission.

8. Public Comment *(Limited to 3 minutes per speaker.)*

Opportunity for members of the public to address the Library Commission items of interest within the jurisdiction of the Library Commission.

For those who wish to provide live public comment, you must join the virtual Webex meeting as a participant. You may also provide written public comment via email to librarycommission@library.lacounty.gov. Deadline to submit written public comment is Tuesday, November 15, 2022, by 5:00 pm. Please include the agenda item and meeting date in your correspondence. All correspondence received shall become part of the official record.

9. Adjournment

Accommodations: For ADA accommodations, such as a sign language interpreter for the virtual meeting or materials in an alternative format, call (562) 940-8462 (voice) or (562) 940-8477 (TTY), Monday - Thursday, 8 am - 5 pm, at least 6 days prior to the meeting date.

Supporting Documentation: Documents distributed to the Commission for this meeting can be made available for public inspection. Supporting documentation is available by appointment at LA County Library Headquarters located at 7400 Imperial Hwy, Downey, California 90242, and may also be accessible on the LA County Library Commission website at lacountylibrary.org/library-commission. To make arrangements, please contact librarycommission@library.lacounty.gov.



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**LA COUNTY LIBRARY COMMISSION
VIRTUAL**

DATE: Wednesday, November 16, 2022

TIME: 10:00 – 12:00 noon

MINUTES

Call to Order, Pledge of Allegiance, and Roll Call

Chair Corey Calaycay called the meeting to order at 10:02 a.m. with a request that all attendees mute their phones. Staff conducted a roll call and a quorum was met.

Commissioners in Attendance: (15) Angie Medina, Corey Calaycay, Denise Diaz, Eric Alfaro, Jim Allen, Jonathan Beutler, Karen Farrer, Kim Yu, Lisa Cleri Reale, Mary Mendoza, Nancy Kuechle, Nancy Lyons, Reve Gipson, Steve Croft, Tess Shih

Library Staff in Attendance: (8) Skye Patrick, Yolanda De Ramus, Grace Reyes, Debbie Anderson, Jesse Walker-Lanz, Sara Keating, Bryant Chow, Lauren Chiatovich

Guests in Attendance: (1) Mary Ann Morato, Commission Services

Approval of Minutes

A motion was made by Commissioner Croft and seconded by Commissioner Allen to approve the minutes from the regular meeting on September 21, 2022. The motion was unanimously approved.

LA County Library Report

Skye Patrick, LA County Library Director, provided a brief update on Library activity.

- **Naloxone Board Motion:** This motion allows for the distribution of this lifesaving resource in trusted community spaces like libraries. Library staff is working with LA County Department of Public Health to figure out the logistics of the program. The Motion was initiated to combat the rise in fentanyl use in school children. Supervisor Hahn who authored the Motion has conducted several news interviews to highlight the need for this. One of the biggest concerns raised is around the administering of the drug. Administration would be strictly voluntary and all staff who opt in will be trained by public health officials. Some other libraries around the country are doing this and have been consulted. Leadership is in conversation with County Counsel, DPH, the union, staff and others to get questions answered related to the feasibility of the program.

- SD4 Library Refurbishment: Funds from ARPA along with some board discretionary dollars are helping refurbish both Alondra and Lynwood Libraries. Library leadership is also in conversation with the City of Hermosa Beach regarding a renovation of this library and moving it down the street to increase its footprint. The City Manager is interested in moving it over a period of 5 or so years.
- Affordable Connectivity Program (ACP): Patrick called this a “great program” in partnership with the LA County Internal Services Department. They will be hosting all-day events at several locations in Supervisorial Districts 1, 2, 3 and 4. SD 5 is not able to participate at this time but is looking at having a program in the new year. These events encourage residents to learn if they qualify for a federal program that provides discounts on internet subscriptions, laptops, tablets, and desktops. They will also give away refurbished equipment at the events for those who need something in real time.
- Productivity and Quality Awards: LA County Library received six awards in 2022 – three projects in the top 10 categories and two partnering with DPH on mobile vaccine clinics and received a first place Gold Eagle Award for its contribution to the Unified Call Center. LA County Library was the first department outside of Public Health that stepped up to offer assistance during the pandemic.
- Community Feedback Sessions: There were five sessions over the course of the fall -- all virtual and online. Also provided were concurrent language and feedback surveys. Library leadership received a lot of feedback from communities and will take the feedback and start to build a strategic plan. In addition, there was a visioning session with the staff. Patrick reiterated that everyone is a part of building the strategic plan; it’s not done in a silo. She hopes to present the plan to the Commission in January.
- The Brown Act: Patrick explained that two bills were signed into law in 2022 that deal with public meetings: AB2449 and AB2647. AB 2449 makes it possible to participate in remote public meetings without disclosing home locations. AB2647 allows for some provisions about providing written documents to the public. Staff attended training to review the Brown Act and these new requirements and will provide guidance to the Commission after some clarification.
- Patrick then reminded Commissioners about the 2023 Meeting Schedule – the third Wednesday of every odd month: January 18, March 15, May 17, July 19, September 20, November 15.

Questions/Comments

- Commissioner Lyons asked about the difficulty administering Naloxone and asked if library staff is covered by the Good Samaritan Law. Patrick responded that she would check with County Counsel but clarified that the drug is administered as a nasal spray not an injection and once administered, the individual being treated would resume consciousness.
- Commissioner Mendoza shared that her Neighborhood Watch in San Fernando is utilizing a similar program that also includes older adults who forget that they have taken medication and take it again. Patrick shared that the board motion refers to the situation as “opioid poisoning” rather than an “overdose” and validated that it is not

being used just for addicts.

- Commissioner Medina asked if there is a summary about “Delete the Divide” to share with the community. Patrick promised to share one.
- Chair Calaycay spoke about assuming in-person meetings in 2023 so that the Commission can visit some libraries it has not yet visited. Commissioner Cleri Reale stated that it will be great to meet in person again but she reminded everyone that the Commission needs to maintain good attendance in person and not return to the days when it was difficult to achieve quorum.

Library Budget Presentation

Grace Reyes, Administrative Deputy, provided a comprehensive update on the Library’s budget. Reyes shared Library expenditures and the year-end picture for 2021/22. She also reviewed the current budget for 2022/23. \$107 million was spent in 2021/22 and that will increase a little bit in 2022/23. Reyes reminded everyone that there is still a structural deficit although it was not as visible over the last three years due to the infusion of pandemic related federal funds. The deficit has been postponed thanks to the staff’s work securing multiple partnership grants and it is now pushed out until 2028/29. Reyes went on to say that the Library lost 250 part time equivalents in some cities due to a reduction in hours.

2022-23 Commission Goals and Objectives Reports

Subcommittee Chairs provided updates on the efforts of their respective subcommittees toward their goals and objectives:

- Commission Benchmarking: Commissioner Lyons reported good progress as the sub-committee is meeting regularly. They finalized an introduction letter and survey questions and a distribution process and sent it all to their staff liaison and are planning to reach out to the other library systems as soon as possible.
- Education & Community Needs: Commissioner Kuechle reported that they didn’t meet for a couple of months; however, they have been monitoring the Visioning Sessions and heard participants comment about how interesting and meaningful the process was. Kuechle shared a personal experience in Culver City about how attendance for one of their programs increased when social media outreach was implemented in a strategic and targeted way. It really made a difference. She encouraged everyone to use social media to promote library programs and resources.
- Legislative Advocacy: Commissioner Medina reported that the sub-committee met twice. Their goal is to identify unmet program and infrastructure needs and to secure funding from State and Congressional representatives. Medina asked every Commissioner to review the summary sheet of priority issues that the sub-committee shared and let her know if there are any suggestions/connections to be made.
 - Commissioner Cleri Reale asked if the sub-committee is also considering State of CA departments as they have funding to distribute as well as the legislators.
- Philanthropy: Commissioner Cleri Reale reported that this sub-committee works jointly with the Library Foundation and had recently met to discuss potential funding prospects for some specific programs. She also shared updates from Foundation Executive Director

Andrea Carroll about several recent donations and plans for end-of-year giving. Cleri Reale ended by reminding the Commission to donate to the year-end appeal if they have not yet done so.

- Chair Calaycay also encouraged 100% from the Commission for the end of year appeal.

Chair Calaycay encouraged any Commissioner not yet serving on a sub-committee to sign up for one. Commissioner Alfaro stated an interest in the Legislative and Philanthropy Sub-Committees. Commissioner Beutler said that he would study each of them a little more before signing up.

Commissioner Comments/Announcements

Chair Calaycay stated that it was the last meeting for Commissioners Farrer and Lyons both of whom have been very dedicated and engaged. Calaycay stated that it's sad to lose them both, but he hoped that they might consider becoming engaged with the Foundation. He gave a shout out to Commissioner Farrer who went to bat for LA County Library with the Malibu City Council – an effort that became unexpectedly controversial and not successful but took enormous courage and effort. Calaycay shared his deep thanks to Farrer for what she had done.

- Commissioner Farrer thanked everyone. She stated that what transpired in Malibu was an unfortunate chapter in the City of Malibu's history but that she is encouraged by the two incoming city councilmembers, both of whom she endorsed. She stated how much she has loved so many things about what the Library does and how important it is to let more people aware of this amazing library system. She thanked Library Director Patrick for her leadership and her amazing example.

Calaycay then gave a shout out to Commissioner Lyons who he said was a natural for the Commission as she was very involved with the Friends of Diamond Bar group. With her departure, Calaycay stated that the Commission is losing a dedicated member who cares deeply about library systems.

- Commissioner Lyons stated that she really enjoyed being on the Commission for the last six years. She reiterated that the Commission does really good work and that it's good that Library Director Patrick is pushing everyone to do more. She was very impressed with the work the Library did during the pandemic and thanked the entire staff. She told the commissioners to keep up the sub-committee work and wished everyone good luck.

Chair Calaycay then introduced new Commissioner Jonathan Beutler, an appointee from the fourth supervisorial district. Prior to his appointment, Beutler served five years on the County's Beach Commission but has also been very involved with the library in Palos Verdes. He responded that he is excited to serve on the Commission and honored to have been appointed by Supervisor Hahn.

Vice Chair Allen thanked Commissioners Farrer and Lyons for all that they have done and acknowledged them as great examples of public servants.

Lastly, Commissioner Lyons invited everyone to attend Diamond Bar's Read Together program for the entire community. This year's book is Wild Bird, a young adult novel by Wendelin Van Draanen who will attend the program. Awards will be given to winning essays entitled "How a Book Changed My Life."

New Business

There was no new business.

Public Comment

There was no public comment.

Adjournment

Chair Calaycay adjourned the meeting at 11:30 a.m. wishing everyone a holiday season filled with peace, love, joy and hope and looking forward to working together in 2023.